

***Mosinee School District
Regular Board of Education Meeting Minutes***

Tuesday, February 21, 2017

Michael Kaiser, School Board President, called the meeting to order at 7:00 p.m. Roll call of Directors: Gewiss, Zebro, Kaiser, Gorman, Barnes, Ahles, Krautkramer, Thiel, and School Board Student Representative Lauren Kaiser. Tomczyk absent. Administrators present: Schultz, Zimmerman (Brent), Kaiser (Steve), Gremminger, Lind, Lehman, Mesenberg, Unertl, Zimmerman (Mary), Rheinschmidt, Sween, Soderberg, and Colwell.

Pledge of Allegiance...

Everyone stood and recited the Pledge of Allegiance.

Approval of Agenda...

Motion by Ahles, seconded by Gewiss, to approve the agenda, as posted. Voice vote revealed 8 yes and 0 no. Motion carried unanimously.

Approval of Minutes...

Motion by Gewiss, seconded by Gorman, to approve the minutes from the January 23, 2017 Regular and Special Board of Education Meetings, as presented. Voice vote revealed 8 yes and 0 no. Motion carried unanimously.

Public Forum...

No one addressed the Board during Public Forum.

Special Presentation

PTO Annual Donation...

Mary Doll and Donna Nelson, PTO representatives, presented the Board with a check in the amount of \$15,000.00 to be split equally among the three schools to be used for enrichment programs and activities. They asked the principals to share with the PTO what the money was used for in their buildings. Board members thanked the PTO for their generous contribution and continued support of a total \$266,800 since 2002.

District Update...

Superintendent Ann Schultz gave an update on Mosinee School District's Goals with an overview of the Mission and Focus on Student Achievement, Team Development, Professional Compensation to Promote Growth and Learning, Technology, Employee Relations, Safe and Healthy School Environment, Fiscal Responsibility, and Facility Stewardship for the 2017-18 school year.

She indicated that Richard Lind, Director of Instruction, will bring forth his curriculum update at next month's board meeting.

High School Goals Update...

Nathan Lehman, High School Principal, along with Scott Gremminger, High School Assistant Principal, and Teachers Amanda Hoppe and Kathy Klingenberg, gave an update on Mosinee High School's Goals with an overview of the Vision and Mission and Accomplishment of both, Continuous Improvement, Values, School-wide Goals and Accomplishments, and Closing the Gap on State Tests.

The Board asked Principal Lehman to bring back information at a future board meeting on how many students take the advanced credits classes.

Middle School Goals Update...

Josh Sween, Middle School Principal, along with Paul Rheinschmidt, Middle School Assistant Principal, and Teachers Justin Jacobs, Paul Nievinski, and Kelli Remondini, gave an update on Mosinee Middle School's Goals with an overview of the Overreaching Goals in Curriculum and Instruction Improvement, Assessment and Data Use Improvement, School Environment Improvement, Strategic Family and Community Engagement Improvement, and Professional Learning Improvement.

Elementary School Goals Update...

Katie Colwell, Elementary School Principal, along with Jeff Soderberg, Elementary School Assistant Principal, and Teachers Donna Nelson, Heather Skutak, Kelsey Oertel, and Jessica Westfall, gave an update on Mosinee Elementary School's Goals for Curriculum and Instruction Improvement, Assessment and Data Use Improvement, School Environment Improvement, Strategic Family and Community Engagement Improvement, Professional Learning Improvement, Communication, Development and Recognition, Culture, Student Achievement, and Student Behavior.

Special Education Goals Update...

Mary Zimmerman, Special Education Director, along with Teachers Kathy Klingenberg, Kelsey Oertel, Tina Buchberger, and Meghan Pehler (via video), gave an update on Mosinee School District's Special Education Comprehensive Plan with an overview of Disability Awareness, their Mission Statement, Special Education Department Goals, Building Co-Elementary, Middle, and High School Teaching, Self Assessment Results, Mental Health Framework, Early Childhood Child Find Screenings, Occupational and Physical Therapy, School Psychology, Contracted Services, and Future of the Plan.

Student Board Report...

Lauren Kaiser, Student Board Representative, gave a report on various student issues, namely, FCCLA's Valentine's Day Cookie Sale and regional competition; Student Senate's Sadie Hawkins Week, "Hats On" for Luke, WASC State Conference, blood drive, and Evening of Elegance, FFA's Incentive Trip, Spring Fruit Sale, FFA Week, leadership development events, and Swiderski Open House; ACT's preparation sessions; and Dance Team, Girls and Boys Varsity Basketball, and Wrestling sports' updates.

Old Business

Update: Open Enrollment...

Superintendent Schultz gave an update on the 2016-17 Open Enrolled Special Education Students with regard to their grade level, disability, those coming into and leaving the school district, revenue received, and estimated cost to the district.

Update: Mosinee Athletic Complex...

Superintendent Schultz reported that the order has been placed for a new scoreboard for the complex thanks to a donation by Valley Communities Credit Union. She also reported on the work the National Guard will be completing during their summer 2017 deployment, and shared a list of all donations to date.

Update: Referendum April 2017...

Kevin DuPuis was present and shared a video that he put together interviewing staff and highlighting areas of concern in the school buildings that would be addressed with the passing of the referendum. Superintendent Schultz reported that meetings take place each week to discuss communications, and several information meetings and tours along with referendum information tables have been scheduled. She then shared the link for the referendum website to calculate the tax impact.

Discussion and Possible Decision: Approval of Change to 2017-18 School District Calendars: Student Calendar and Staff Calendar...

Motion by Zebro, seconded by Krautkramer, to approve the changing the "no school" day from Friday, April 13, 2018 to Wednesday, November 22, 2017. Voice vote revealed 8 yes and 0 no. Motion carried.

New Business

Discussion and Possible Decision: Approval of CESA 9 Shared Services Contract...

Motion by Zebro, seconded by Gewiss, to approve the 2017-18 CESA 9 Shared Services Contract Renewal, as presented. Voice vote revealed 8 yes and 0 no. Motion carried unanimously.

(President Kaiser left at 9:45 p.m.; Vice-president Ahles took over the meeting.)

Discussion and Possible Decision: Teacher Compensation Quarter Two Meeting Update, Approval of Proposed Stipend Changes to the Professional Educators Compensation Schedule Appendix F for the 2017-18 School Year...

Motion by Zebro, seconded by Gewiss, to approve the proposed stipend changes to the Professional Educators Compensation Schedule Appendix F for the 2017-18 School Year. Motion failed. Motion by Ahles, seconded by Krautkramer, to have the compensation committee regroup and discuss history and better bases moving stipends in all categories. Voice vote revealed 7 yes and 0 no. Motion carried unanimously.

Curriculum and Standards Committee Meeting Report

Report: February 2017 Meeting...

Richard Lind, Director of Instruction, reported on the extended field trip request for the high school science students to travel to Iceland in 2018. He gave also updates on the technology integration and course offerings, and dual credit and advanced placement courses.

Discussion and Possible Decision: Approval of Extended Field Trip Request for High School Science Students to Iceland in 2018...

Motion by Gorman, seconded by Gewiss, to approve the extended field trip request for high school science students to travel to Iceland in 2018. Voice vote revealed 7 yes and 0 no. Motion carried unanimously.

Building Committee Report

Report: Maintenance & Housekeeping Staff – Breakdown of Work Time...

Gorman went over the maintenance and housekeeping total hours as discussed in the Personnel Committee meeting earlier.

Discussion and Possible Decision: Approval of Preliminary Cost Estimates for Possible Summer Construction Projects...

Motion by Gorman, seconded by Thiel, to accept the recommendation of the Building Committee to approve the preliminary cost estimates for possible summer projects. Voice vote revealed 7 yes and 0 no. Motion carried unanimously.

Discussion and Possible Decision: Approval of Caulk Project...

Motion by Gorman, seconded by Thiel, to accept the recommendation of the Building Committee to approve the caulking project for the 1996 Creske Center precast small panels with Base Bid #2 at \$72,555. Voice vote revealed 7 yes and 0 no. Motion carried unanimously.

Personnel Committee Report

Discussion and Possible Decision: Acceptance of High School Mathematics Teacher, Middle School Music Teacher, Elementary School Teacher, and Director of Instruction Retirements...

Motion by Ahles, seconded by Gewiss, to accept the recommendation of the Personnel Committee to accept the retirements of Joe Martens as high school mathematics teacher (33 years), Julianne Soczka as middle school vocal music teacher (21 years), and Suzette Clark as second grade elementary teacher (33 years), all effective the end of the 2016-17 school year, and Richard Lind as the Director of Instruction (34 years), effective August 4, 2017, and direct administration to write letters thanking them for their years of service to the Mosinee School District. Voice vote revealed 7 yes and 0 no. Motion carried unanimously.

Discussion and Possible Decision: Acceptance of High School Special Education, Multi-categorical Teacher Resignation...

Motion by Ahles, seconded by Gewiss, to accept the recommendation of the Personnel Committee to accept Emily Gram's resignation as a high school special education, multi-categorical teacher, effective February 16, 2017, and direct administration to write a letter thanking her for her years of service to the Mosinee School District. Voice vote revealed 7 yes and 0 no. Motion carried unanimously.

Discussion and Possible Decision: Approval of Increase in Spanish Teacher FTE at High School for 2017-18 School Year...

Motion by Ahles, seconded by Gewiss, to accept the recommendation of the Personnel Committee to approve increasing the Middle School Spanish Teacher's FTE from .5 to 1.0 for the 2017-18 school year, as presented, to teach the additional three sections of Spanish at the high school levels due to the increased enrollment. Voice vote revealed 7 yes and 0 no. Motion carried unanimously.

Discussion and Possible Decision: Reclassification of Technology Secretary to IT Support Technician I...

Motion by Ahles, seconded by Gewiss, to accept the recommendation of the Personnel Committee to reclassify the Technology Secretary position to IT Support Technical I, as presented, because of the changing needs of the Technology Department. Voice vote revealed 7 yes and 0 no. Motion carried unanimously.

Discussion and Possible Decision: Approval of Head Varsity Cross Country Coach Hire...

Motion by Ahles, seconded by Gewiss, to accept the recommendation of the Personnel Committee to approve hiring Jason Bond as Head Cross Country Coach at a Class A3 salary of \$5,891.00, replacing Joe Martens who is retiring at the end of the 2016-17 school year. Voice vote revealed 7 yes and 0 no. Motion carried unanimously.

Discussion and Possible Decision: Approval of Additional Resignations, Retirees, or Hires ...

There were no additional resignations, retirees, or hires since the last board meeting.

Update: New Extra-curricular Hire...

Superintendent Schultz updated the committee on the additional extra-curricular hire (besides Jason Bond) since the last report which was: Donald Sondelski, Middle School Head Girls' Track Coach – replacing Danelle Ley.

Finance Committee Report

Discussion and Possible Decision: Monthly Voucher List...

Motion by Krautkramer, seconded by Barnes, to accept the recommendation of the Finance Committee to approve the February 21, 2017 Voucher List: Vouchers 137010-137192 (Abby Bank); Fund 10: \$891,946.71; Fund 27: \$29,808.50; Fund 50: \$16,120.51; Fund 72: \$117.98; Fund 73: \$9,579.13; and ACH Transmittals: \$429,777.09 for a total of \$1,377,349.92. Roll call vote revealed 7 yes: Ahles, Gorman, Krautkramer, Barnes, Gewiss, Thiel, and Zebro, and 0 no. Motion carried unanimously. There were no voided checks.

Discussion and Possible Decision: Monthly Treasurer's Report...

Motion by Krautkramer, seconded by Thiel, to accept the recommendation of the Finance Committee to approve the Treasurer's Report for the month ending January 31, 2017, and dated February 16, 2017, as presented. Roll call vote revealed 7 yes: Ahles, Gorman, Krautkramer, Barnes, Gewiss, Thiel, and Zebro, and 0 no. Motion carried unanimously.

Discussion and Possible Decision: Acceptance of Audit Report and Management Letter...

Motion by Krautkramer, seconded by Barnes, to accept the recommendation of the Finance Committee to accept the Audit Report and Management Letter from Krause Howard & Company, S.C., as presented, for the year ending June 30, 2016. Voice vote revealed 7 yes and 0 no. Motion carried unanimously.

Update: High School Bleacher Repairs...

Krautkramer referred to the report on costs to bleacher repairs and inspections from November 2011 to present day, along with costing for new bleachers for the high school gymnasium and floors.

WASB Report – Correspondence and Upcoming Meetings...

Kelli Zebro congratulated and presented Mark Gewiss with a WASB pin for his attendance and involvement in Board workshops. Zebro also reminded the Board of the 2017 Legal and Human Resources Conference to be held February 23, 2017 at the Kalahari Resort & Conference Center in Wisconsin Dells, if anyone is interested in attending.

CESA 9 Report...

Superintendent Schultz informed the Board that the CESA 9 minutes from the monthly Board of Control Meeting are in the LiveBinder for their review.

Future Agenda Items...

Some discussion was held regarding crossings from parking lots and open enrollment.

Movement into Closed/Executive Session...

Motion by Gorman, seconded by Zebro, to move into Closed/Executive Session pursuant to Section 19.85(1)(b) of the Wisconsin Statutes for the purpose of approving compensation for the 2017-18 school year for salaried, support, and administrative staff. Voice vote revealed 7 yes: Ahles, Gorman, Barnes, Gewiss, Zebro, Krautkramer, and Thiel, and 0 no. Motion carried unanimously. The Board moved into Closed/Executive Session at 8:17 p.m.

Motion by Gorman, seconded by Gewiss, to approve the minutes from January 23, 2017 Closed/Executive Session, as presented. Voice vote revealed 7 yes and 0 no. Motion carried unanimously.

Return to Open Session...

Motion by Gorman, seconded by Gewiss, to return to Open Session. Voice vote revealed 7 yes: Ahles, Gorman, Barnes, Gewiss, Zebro, Krautkramer, and Thiel, and 0 no. Motion carried unanimously. The Board returned to Open Session at 10:03 p.m.

Discussion and Possible Decision: Approval of Compensation for 2017-18 School Year...

Motion by Gewiss, seconded by Zebro, to approve a 1.75% salary increase for salaried and support staff for the 2017-18 school year, as presented. Voice vote revealed 7 yes and 0 no. Motion carried unanimously.

Motion by Ahles, seconded by Gewiss, to take the total sum of a 1.75% salary increase for the 2017-18 school year, as presented, for 12 administrators (Beattie, Colwell, Gremminger, Kaiser, Lehman, Rheinschmidt, Soderberg, Sween, Unertl, Zebro, Zimmerman, B. and Zimmerman, M.) and allow Dr. Schultz to determine wage increases at her discretion with an agreed 1.75% wage increase going to Lind; and to increase Mesenberg's salary to \$89,000 beginning with the 2017-18 school year. Voice vote revealed 7 yes and 0 no. Motion carried unanimously.

Adjournment...

Motion by Gorman, seconded by Gewiss, to adjourn. Voice vote revealed 7 yes: Ahles, Gorman, Barnes, Gewiss, Zebro, Krautkramer, and Thiel, and 0 no. Motion carried unanimously. The board meeting adjourned at 10:57 p.m.

Ordered by School Board Clerk and Respectfully Submitted,



Jamie Prazuch, Administrative Assistant



Michael A. Kaiser, School Board President

MOSINEE SCHOOL DISTRICT

VOUCHER APPROVAL - SIGNATURE PAGE

BOARD MEETING DATE

March 15, 2017

VOUCHER NUMBERS: 137042-137321

Abby Bank

FUND 10	\$223,793.79
FUND 27	\$69,876.73
FUND 38	\$0.00
FUND 39	\$350.00
FUND 44	\$0.00
FUND 50	\$9,393.91
FUND 72	\$1,600.00
FUND 73	\$9,579.13
FUND 80	\$28,804.00
FUND 90	\$0.00
ACH TRANSMITTALS	\$431,671.32

VOID CHECK NUMBERS: 137007

(fund totals above)

TOTAL FOR MONTH

\$775,068.88

APPROVED BY:

CHECK NUMBER(S) ABSTAINING:

Michael A Kaiser, President

Matthew R Ahles, Vice President

Diane Gorman, Clerk

Carolyn Krautkramer, Treasurer

Kelli J. Zebro, Director

Matthew Barnes, Director

Cory Tomczyk, Director

Kevin Thiel, Director

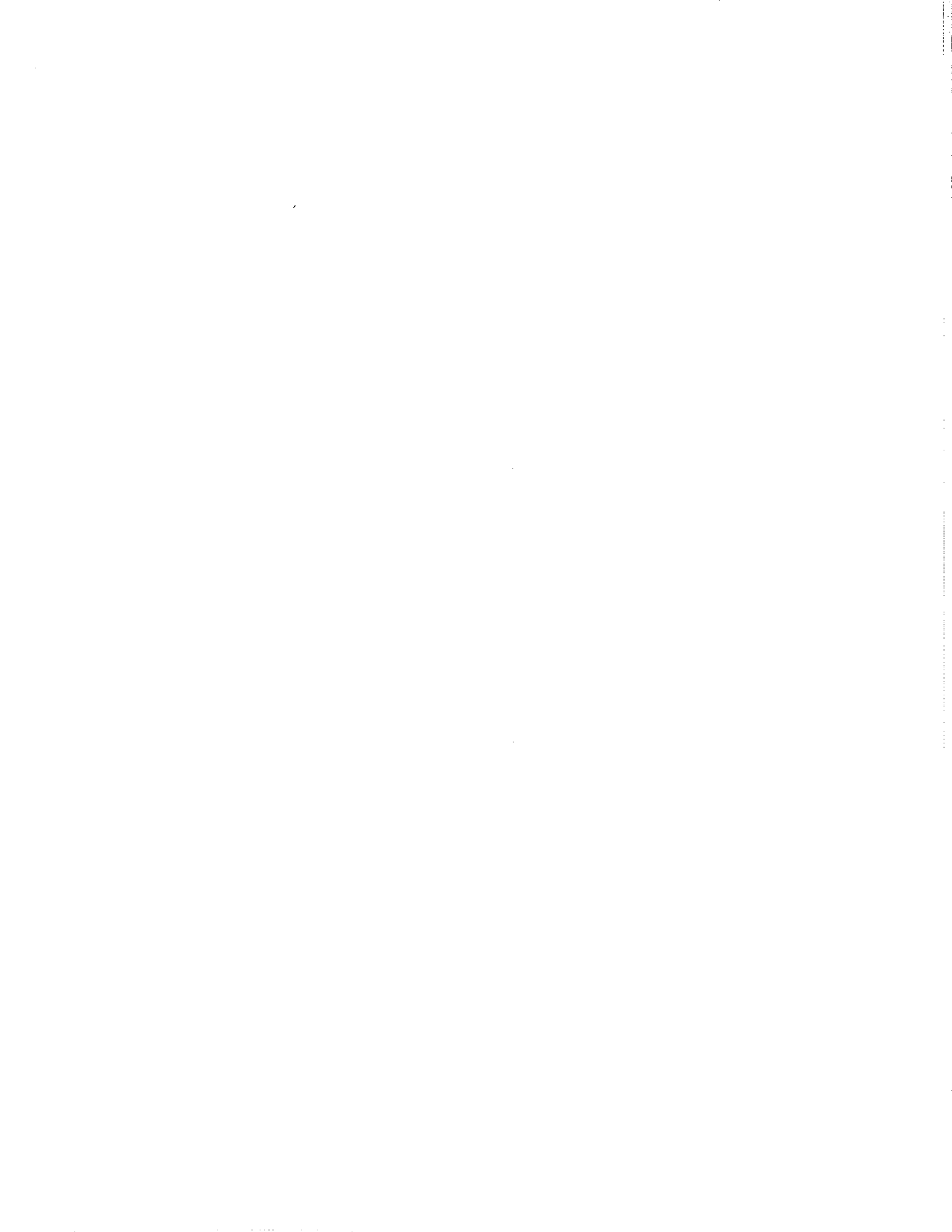
Mark Gewiss, Director

**MOSINEE SCHOOL DISTRICT
BILL LIST SUMMARY PAGE**

DATE 3/15/2017

PAGES

3	GENERAL CHECKING BALANCE	\$343,397.56
0	DISTRICT OPERATIONAL	\$0.00
1	PAYROLL ACH / GOVERNMENT	\$431,671.32
		<hr/>
		\$775,068.88



VENDOR	CHECK NUMBER	CHECK DATE	AMOUNT
LAMERS BUS LINES, INC	161700263	03/09/2017	100,717.79
LEHMAN, NATHAN	161700240	02/23/2017	106.08
	161700264	03/09/2017	306.00
LOKKEN, NICOLE	161700241	02/23/2017	24.48
LONDERVILLE STEEL ENTERPRISES INC	137312	03/09/2017	141.55
MADISON NATIONAL LIFE	137203	02/24/2017	7,289.34
MARATHON COUNTY HEALTH DEPARTMENT	137228	02/23/2017	19.00
MARK HARRING STANDING TRUSTEE	137299	03/10/2017	255.41
MCBEEKEN-GUNTER, HOLLY	137313	03/09/2017	16.76
MID-WISCONSIN BEVERAGE	137230	02/23/2017	285.12
MIDLAND PAPER COMPANY	137229	02/23/2017	1,138.20
MISSISSIPPI WELDERS SUPPLY CO, INC	137268	03/03/2017	193.20
MITCHELL, MIKE	137231	02/23/2017	90.00
MOSINEE MANUFACTURING	137269	03/03/2017	400.00
MOSINEE PRESCHOOL	137314	03/09/2017	90.00
NAEIR	137315	03/09/2017	65.75
NASCO	137232	02/23/2017	773.75
	137270	03/03/2017	570.78
NEW DOCUMENTS & LABELS INC	137271	03/03/2017	276.68
PEARSON	137272	03/03/2017	347.68
PERMA-BOUND	137234	02/23/2017	173.59
FITSCO	137235	02/23/2017	119.68
POHLKAMP, SUSAN	161700242	02/23/2017	30.01
PRAZUCH, JANIE	161700265	03/09/2017	51.00
RIESTERER & SCHNELL, INC	137316	03/09/2017	37.64
RUDER, WARE & MICHLER	137317	03/09/2017	803.50
SCHLEI, KRISTIN	137236	02/23/2017	76.50
SCHOOL SPECIALTY INC #281586	137273	03/03/2017	153.47
	137318	03/09/2017	291.57
SPAULDING, JESSICA	137246	02/23/2017	85.15
	137251	03/02/2017	68.12
	137319	03/09/2017	34.07
STAPLES BUSINESS ADVANTAGE	137274	03/03/2017	358.19
STERLING WATER, INC	137237	02/23/2017	40.00
SWEEN, JOSHUA	161700243	02/23/2017	105.06
TEAM SPORTING GOODS	137238	02/23/2017	84.00
TEMPERATURE SYSTEMS	137275	03/03/2017	246.80
TEXAS LIFE INSURANCE COMPANY	137204	02/24/2017	750.14
THE MASTER TEACHER INC	137267	03/03/2017	297.50
TRAVERS TOOL CO INC	137320	03/09/2017	817.39
TRITZ, SHIRLEY	137253	03/02/2017	82.40
TSA CONSULTING GROUP, INC.	137205	02/24/2017	13,960.92
	137300	03/10/2017	13,960.92
UNIFIRST CORP	137239	02/23/2017	190.06
UNITED MAILING SERVICE	137276	03/03/2017	1,568.23
UNITEL INC	137240	02/23/2017	200.25
US POST OFFICE	137247	02/23/2017	577.79
	137248	03/01/2017	225.00
WASB	137241	02/23/2017	1,845.00
WASBO	137277	03/03/2017	60.00
WAUSAU AWARDS & ENGRAVING	137007	03/03/2017	151.35CR
WEBER SALES	137278	03/03/2017	140.00
WHSFA- DISTRICT 5 4N6	137321	03/09/2017	146.00
WI SCTF	137207	02/24/2017	860.77
	137302	03/10/2017	860.77
WILLIAM V MACGILL & CO	137227	02/23/2017	98.58

<u>VENDOR</u>	<u>CHECK NUMBER</u>	<u>CHECK DATE</u>	<u>AMOUNT</u>
WISCONSIN SCHOOL MUSIC ASSN	137244	02/23/2017	1,857.75
WISHING WELL FLORIST	137242	02/23/2017	50.00
WOODSON YMCA	137243	02/23/2017	33,928.00
ZABLOCKI-WAGNER, CHERYL	137245	02/23/2017	262.17
ZEBRO, ZACHARY	161700244	02/23/2017	1,695.00
ZIMMERMAN, BRENT	161700266	03/09/2017	44.88
ZIMMERMAN, MARY	161700245	02/23/2017	164.48
		Totals for checks	343,397.56

VENDOR	CHECK NUMBER	CHECK DATE	INVOICE DESCRIPTION	AMOUNT
			Totals for	0.00
			Totals for checks	0.00

<u>VENDOR</u>	<u>CHECK NUMBER</u>	<u>CHECK DATE</u>	<u>AMOUNT</u>
ABBY BANK - FEDERAL TAX ACH	2999	02/24/2017	42,744.65
ABBY BANK - FEDERAL TAX ACH	3022	03/10/2017	44,189.82
ABBY BANK - FICA TAX ACH	3000	02/24/2017	71,661.38
ABBY BANK - FICA TAX ACH	3023	03/10/2017	72,084.12
CORPORATE MASTERCARD CLIENTS	3021	02/28/2017	25,723.22
WISCONSIN RETIREMENT TRANSFER	3024	03/10/2017	134,003.44
WISCONSIN DEPT OF REVENUE-ACH	3001	02/24/2017	21,165.59
WISCONSIN DEPT OF REVENUE-ACH	3025	03/10/2017	19,885.76
WISCONSIN DEPT OF REVENUE	3002	02/24/2017	107.04
WISCONSIN DEPT OF REVENUE	3026	03/10/2017	106.30
		Totals for checks	431,671.32