

***Mosinee School District  
Regular Board of Education Meeting Minutes***

***Tuesday, July 19, 2016***

Michael Kaiser, School Board President, called the meeting to order at 7:00 p.m. Roll call of Directors: Gewiss, Krautkramer, Zebro, Kaiser, Ahles, Gorman, Barnes, Thiel, and Tomczyk. Administrators present: Schultz, Zimmerman (Brent), Kaiser (Steve), Lind, Zimmerman (Mary), Lehman, Sween, Unertl, Mesenberg, Zebro (Zach), and Colwell.

***Pledge of Allegiance...***

Everyone stood and recited the Pledge of Allegiance.

***Approval of Agenda...***

Motion by Tomczyk, seconded by Gorman, to approve the agenda, as posted. Voice vote revealed 9 yes and 0 no. Motion carried unanimously.

***Approval of Minutes...***

Motion by Tomczyk, seconded by Gorman, to approve the minutes from the June 21, 2016 Special Board of Education and Regular Board of Education Meetings, as presented. Thiel asked for two paragraphs to be added to the Special Board of Education meeting minutes reflecting comments that took place regarding the consideration of practices in contracting projects and the potential to reset after the survey's completion. Tomczyk indicated his motion stood and was not in favor of amending it, along with Gorman, Gewiss, and Kaiser. Ahles, Barnes, Krautkramer, and Thiel were in favor, and Zebro abstained. President Kaiser declared the minutes from the June 21, 2016 Special Board of Education and Regular Board of Education meetings, carried, as initially presented.

***Public Forum...***

Gorman reminded the Board that according to parliamentary procedure "calling a question" should be voted on.

**Special Presentations**

***Update: Hungry Caterpillar Butterfly Garden...***

Donna Nelson, Elementary School Teacher, gave a PowerPoint presentation on the progress of the Hungry Caterpillar Butterfly Garden at the elementary school and the 15<sup>th</sup> Annual Garden Walk hosted by the North Central Wisconsin Master Gardeners Association, Inc. that took place July 8-9 in the Mosinee area that the butterfly garden was a part of. President Kaiser thanked Donna for all her work with this project.

***Report: Physical Restraint in Public Schools...***

Mary Zimmerman, Special Education Director, gave a PowerPoint presentation (an annual requirement as a result of Act 125), on the Use of Physical Restraint and Seclusion in Public Schools, highlighting Act 125, Mosinee School District's Policy 447.11 regarding physical restraint, training interventions, seclusion, and notification and reporting requirements.

***Report: 2015-16 District Focus Review...***

Superintendent Schultz gave a PowerPoint presentation on the annual review of Mosinee School District's 2015-16 Focus, highlighting the Mission of the Mosinee School District which involves Student Achievement, Employee Relations, Professional Compensation, Team Development, Technology, School Environment, Fiscal Responsibility, and Facility Stewardship. Several staff who were involved in the review process commented on the detailed graphs, ease of finding data, and helping teachers narrow their focus within the framework provided.

**Old Business**

***Update: MCAA Sports Complex...***

Steve Kaiser reported that the MCAA received a grant from the B.A. & Esther Greenheck Foundation for the sports complex to finish the cement slabs and install the dugouts for the first field. He also shared the Army National Guard Equipment Tracking for their work on the sports complex in June, which amounted to 931 total working hours and \$150,881.00 in savings to the school district with a \$9,925.39 amount used in diesel fuel. He reported that the portable mound and fence purchased by the Baseball Boosters arrived and training took place on setting it up. Superintendent Schultz reported that the Athletic Director designed a calendar to allow athletic groups to request the use of the field.

**New Business**

***Discussion and Possible Decision: Approval of Annual Meeting Agenda...***

Motion by Tomczyk, seconded by Gewiss, to approve the annual meeting agenda, as presented (with the removal of Item XIII Authorization of the Sale of Property no Longer Needed by the District, which is no longer required) to be held in the high school IMC on Tuesday, August 29, 2016 at 7:00 p.m. Voice vote revealed 9 yes and 0 no. Motion carried unanimously.

***Discussion and Possible Decision: Approval of Board Adopted Curriculum and Instructional Standards for 2016-17 Pursuant to Act 55...***

Motion by Tomczyk, seconded by Gewiss, to approve the adoption of the Wisconsin State Curriculum and Instructional Standards for 2016-17, as presented, and recognize that those standards will be in effect for the 2016-17 academic year. Voice vote revealed 9 yes and 0 no. Motion carried unanimously.

**Building Committee Report**

***Update: Current Projects and Update on Spiro-vent Efficiencies...***

Steve Kaiser updated the Board on summer projects. The high school Creske pool, CO<sub>2</sub>, high pressure system installation was completed and the removal of the three (3) interior tanks will be done next week. The 1969 middle school kitchen exhaust fan and backdraft damper was replaced with a direct drive Greenheck variable speed unit which is also an up blast unit. Kaiser explained the results of the 1996 chiller systems upgrade which is running more efficiently.

***Report: Fire and Safety Code Violations...***

Steve Kaiser also reported on the 1922 and 1939 middle school fire/safety code issues which are reflected in the CESA 10 report. Tomczyk requested that the Mosinee Fire Chief provide a list of fire violations for the 1922/1939 middle school building.

Ahles commented on the middle school elevator and possibly making it a project to keep it updated since it isn't that old. Superintendent Schultz indicated they could find out the cost and bring it back to the Board for further discussion.

### **Personnel Committee Report**

#### ***Discussion and Possible Decisions: Acceptance of Two Middle School, Middle School Special Education/Multi-categorical, High School Family and Consumer Education, and High School Special Education/Multi-categorical Teachers' Resignations...***

Motion by Ahles, seconded by Tomczyk, to accept the recommendation of the Personnel Committee to approve accepting Tricia Splinter's, Erin Simons', Stephanie Miller's, Kelly Zywicki's, and John Iwaszcenko III's letters of resignation, and direct administration to write letters thanking them for their years of service to the Mosinee School District. Voice vote revealed 9 yes and 0 no. Motion carried unanimously.

#### ***Discussion and Possible Decisions: Approval of Middle School Special Education Teacher and High School Spanish Teacher Hires...***

Motion by Ahles, seconded by Thiel, to accept the recommendation of the Personnel Committee to approve hiring David Juliot as a middle school special education teacher at a salary of \$57,800.00, replacing Reese Werner, who was the long-term substitute for the second semester of the 2015-16 school year, and Sara Zastrow as a high school Spanish teacher at a salary of \$44,000.00, replacing Lisa-Mages-Greene, who resigned at the end of the 2016-17 school year. Voice vote revealed 9 yes and 0 no. Motion carried unanimously.

#### ***Update: New Extra-curricular Hires...***

There were no new extra-curricular hires.

### **Finance Committee Report**

#### ***Discussion and Possible Decision: Monthly Voucher List...***

Motion by Barnes, seconded by Kaiser, to accept the recommendation of the Finance Committee to approve the July 19, 2016 Voucher List: Vouchers 135531-135771 (Abby Bank); Fund 10: \$526,584.54; Fund 27: \$98,309.31; Fund 50: \$945.96; Fund 72: \$6,558.90; Fund 73: \$9,579.13; Fund 80: \$29,226.00; Fund 90: \$860.16; and ACH Transmittals: \$393,907.22 for a total of \$1,065,971.22. Roll call vote revealed 9 yes: Kaiser, Ahles, Gorman, Krautkramer, Barnes, Gewiss, Thiel, Tomczyk, and Zebro, and 0 no. Motion carried unanimously. Check 135613 was voided.

#### ***Discussion and Possible Decision: Monthly Treasurer's Report...***

Motion by Barnes, seconded by Gewiss, to accept the recommendation of the Finance Committee to approve the Treasurer's Report for the month ending June 30, 2016, and dated July 12, 2016, as presented. Roll call vote revealed 9 yes: Kaiser, Ahles, Gorman, Krautkramer, Barnes, Gewiss, Thiel, Tomczyk, and Zebro, and 0 no. Motion carried unanimously.

#### ***WASB Report – Correspondence and Upcoming Meetings...***

Zebro reminded the Board of the upcoming 2016 Fall Regional Meetings & Workshops held in various locations. She also reported on the notice of election in WASB Region 5 for the Board of Directors if

anyone is interested in running. Kaiser reminded the Board of the WASB Resolutions that were adopted by the Delegate Assemblies in the LiveBinder if anyone is interested in reviewing them.

***CESA 9 Report...***

Superintendent Schultz informed the Board of the minutes from CESA 9's June 1, 2016 meeting in the LiveBinder which included a presentation of the Financial Report and Monthly Claims, and Administrator's Report.

***Future Agenda Items...***

Future agenda items brought up were an Athletic Department update and a decision on what to do for the winter months with the home that was purchased on 6<sup>th</sup> Street.

***Movement into Closed/Executive Session...***

Motion by Gorman, seconded by Tomczyk, to move into Closed/Executive Session pursuant to Section 19.85(c) of the Wisconsin Statutes for the purpose of reviewing the superintendent's goals. Roll call vote revealed 9 yes: Ahles, Gewiss, Gorman, Krautkramer, Tomczyk, Barnes, Zebro, Kaiser, and Thiel, and 0 no. Motion carried unanimously. The Board moved into Closed/Executive Session at 8:58 p.m.

***Approval of Minutes...***

Motion by Gorman, seconded by Krautkramer, to approve the June 21, 2016 Closed/Executive Board of Education minutes, as presented. Voice vote revealed 9 yes and 0 no. Motion carried unanimously.

***Return to Open Session...***

Motion by Tomczyk, seconded by Gewiss, to return to Open Session. Roll call vote revealed 9 yes: Ahles, Gewiss, Kaiser, Thiel, Gorman, Krautkramer, Tomczyk, Barnes, and Zebro, and 0 no. The Board returned to Open Session at 9:40 p.m.


Motion by Ahles, seconded by Gewiss, to approve a one-time 3.33% bonus for the 2015-16 contract year per contract language. Voice vote revealed 8 yes and 1 no: Tomczyk. Motion carried.

***Adjournment...***

Motion by Gewiss, seconded by Zebro, to adjourn. Roll call vote revealed 9 yes: Ahles, Gewiss, Kaiser, Thiel, Gorman, Krautkramer, Tomczyk, Barnes, and Zebro, and 0 no. The board meeting adjourned at 9:44 p.m.

Ordered by School Board Clerk and Respectfully Submitted,

  
Janie Prazuch, Administrative Assistant

  
Michael A. Kaiser, School Board President

**MOSINEE SCHOOL DISTRICT  
BILL LIST SUMMARY PAGE**

**DATE 8/16/2016**

**# PAGES**

<b>2</b>	<b>GENERAL CHECKING BALANCE</b>	<b>\$919,736.40</b>
<b>0</b>	<b>DISTRICT OPERATIONAL</b>	<b>\$0.00</b>
<b>1</b>	<b>PAYROLL ACH / GOVERNMENT</b>	<b>\$420,690.95</b>
		<hr/>
		<b>\$1,340,427.35</b>

VENDOR	CHECK NUMBER	CHECK DATE	AMOUNT
ABBY BANK - SELF FUNDED DENTAL	135836	08/11/2016	18,052.10
AEGIS CORPORATION	135812	08/01/2016	1,918.00
AMERICAN FIDELITY ASSURANCE	135786	07/29/2016	2,741.25
AMERICAN FIDELITY ASSURANCE CO	135785	07/29/2016	1,973.83
	135830	08/12/2016	1,973.83
ANSAY & ASSOCIATES LLC	135772	07/22/2016	20,350.00
	135813	08/01/2016	3,234.00
ASPIRUS OCCUPATIONAL HEALTH	135837	08/11/2016	250.00
AUL - HRA	135819	08/02/2016	962.50
AUL SPECIAL PAY TRUST	135820	08/02/2016	8,616.63
	135832	08/12/2016	14,000.00
AURORA VOCATIONAL SERVICES	135838	08/11/2016	307.38
B & N TAUSCHEK NURSERY	135794	07/28/2016	1,827.50
BEATTY, JOSH AND MICHEL	135839	08/11/2016	5.00
BROOKHILL INSTITUTE OF MATHEMATICS, INC	135840	08/11/2016	400.00
CESA #7	135841	08/11/2016	990.00
CHANGE BOX FUND-CHANGE ORDER	135842	08/11/2016	200.00
	135843	08/11/2016	200.00
CHARLIE'S HARDWARE	161700003	07/22/2016	1,781.43
CITY DELIVERY SERVICE	135844	08/11/2016	119.00
CNA SURETY	135814	08/01/2016	30.00
COMMUNITY FOUNDATION OF NORTH CENTRAL WI	135773	07/22/2016	4,300.00
COMMUNITY INSURANCE CORP	135815	08/01/2016	15,203.00
COVANTAGE CREDIT UNION	135787	07/29/2016	515.00
	135831	08/12/2016	515.00
CRISIS PREVENTION INSTITUTE INC	135845	08/11/2016	2,820.00
DC EVEREST	135846	08/11/2016	600.00
DEPT OF WORKFORCE DEVELOPMENT	135847	08/11/2016	98.23
DISCOUNT MAGAZINE SUBSCRIPTION	135848	08/11/2016	45.42
DISTRIBUTED WEBSITE CORP	135849	08/11/2016	499.00
DOLAN, PAUL	135795	07/28/2016	10.00
E O JOHNSON COMPANY INC	135796	07/28/2016	12,053.16
EQUAL RIGHTS DIVISION	135851	08/11/2016	120.00
ERIC ARMIN INCORPORATED	135850	08/11/2016	277.22
FOLLETT SCHOOL SOLUTIONS, INC	135852	08/11/2016	2,490.55
FRONTLINE PLACEMENT TECHNOLOGIES	135853	08/11/2016	5,592.50
GEWISS, MARK	135854	08/11/2016	105.06
GORKA, GERRIANN	135797	07/28/2016	75.00
GREAT-WEST WDC 457 PLAN/EMP# 98971-01	135791	07/29/2016	4,719.22
	135834	08/12/2016	4,719.22
HM RECEIVABLES COMPANY	135855	08/11/2016	34.48
INTEGRATED SYSTEMS CORPORATION	135856	08/11/2016	550.00
JAMES GREZENSKI FOREST PRODUCTS	135798	07/28/2016	810.00
KONE INC	135857	08/11/2016	1,150.75
MADISON NATIONAL LIFE	135858	08/11/2016	6,852.05
MATHIS, CHRISTY	161700005	08/11/2016	88.99
MID-WISCONSIN BEVERAGE	135859	08/11/2016	133.70
MOSINEE AREA CHAMBER OF COMMERCE	135860	08/11/2016	350.00
MOSINEE HIGH SCHOOL	135816	08/01/2016	800.00
	135817	08/01/2016	600.00
MOSINEE PRESCHOOL	135861	08/11/2016	5,000.00
MOSINEE SCHOOL DISTRICT	135788	07/29/2016	750.00
MOSINEE TIMES	135862	08/11/2016	20.25
MOSINEE WATER & SEWER UTILITY	135774	07/22/2016	5,499.72
NAPA OF MOSINEE	135863	08/11/2016	20.98
NTC BOOK STORE	135807	07/28/2016	8,133.87

VENDOR	CHECK NUMBER	CHECK DATE	AMOUNT
NVA- NATIONAL VISION	135864	08/11/2016	2,506.02
PREMIER EXCAVATING	135664	07/22/2016	4,300.00CR
PROVISION PARTNERS COOPERATIVE	135808	07/28/2016	220.97
REALLY GOOD STUFF	135865	08/11/2016	254.10
RHEINSCHMIDT, BRYCE	135324	08/11/2016	250.00CR
	135325	08/11/2016	500.00CR
	135326	08/11/2016	100.00CR
	135866	08/11/2016	850.00
RUDER, WARE & MICHLER	135775	07/22/2016	1,855.00
SCHOLASTIC	135867	08/11/2016	33.48
SCHOOL PERCEPTIONS	135809	07/28/2016	1,489.00
	135868	08/11/2016	4,400.00
SCHOOL SPECIALTY INC #281586	135869	08/11/2016	5.35
SCHULTZ, ANN	161700006	08/11/2016	18.47
SECURITY HEALTH PLAN	135778	07/22/2016	476,474.19
	135870	08/11/2016	229,699.91
SHI INTERNATIONAL CORP	135871	08/11/2016	42.00
SONDELSKI, MANDY	135810	07/28/2016	25.00
ST PAUL SCHOOL	135875	08/11/2016	5,000.00
STERLING WATER, INC	135872	08/11/2016	40.00
STOLTZ, TARA	135874	08/11/2016	212.05
STORY BOOK KIDS ON MAPLE RIDGE	135873	08/11/2016	5,000.00
TEACHER DIRECT	135876	08/11/2016	65.84
TEXAS LIFE INSURANCE COMPANY	135789	07/29/2016	934.92
TSA CONSULTING GROUP, INC.	135790	07/29/2016	11,809.22
	135833	08/12/2016	11,809.22
UNIFIRST CORP	135811	07/28/2016	57.93
US POST OFFICE	135877	08/11/2016	618.56
VARSITY ATHLETIC APPAREL, INC	135878	08/11/2016	302.75
WAUSAU AWARDS & ENGRAVING	135879	08/11/2016	26.47
WERNER ELECTRIC	135880	08/11/2016	265.00
WI SCFF	135792	07/29/2016	860.77
	135793	07/29/2016	65.00
	135835	08/12/2016	860.77
WISCONSIN DEPT OF FINANCIAL INSTITUTIONS	135818	08/01/2016	20.00
WISCONSIN PUBLIC SERVICE CORP	135777	07/22/2016	3,531.49
	201600001	08/01/2016	38.10
ZIMMERMAN, MARY	161700004	07/22/2016	10.00

Totals for checks 919,736.40

VENDOR	CHECK CHECK NUMBER DATE	INVOICE DESCRIPTION	AMOUNT
		Totals for	0.00
		Totals for checks	0.



<u>VENDOR</u>	<u>CHECK NUMBER</u>	<u>CHECK DATE</u>	<u>AMOUNT</u>
ABBY BANK - FEDERAL TAX ACH	2793	07/29/2016	39,719.80
ABBY BANK - FEDERAL TAX ACH	2798	08/12/2016	38,373.69
ABBY BANK - FICA TAX ACH	2794	07/29/2016	64,107.34
ABBY BANK - FICA TAX ACH	2799	08/12/2016	61,258.20
CORPORATE MASTERCARD CLIENTS	2792	07/27/2016	17,737.30
WISCONSIN RETIREMENT TRANSFER	2796	08/02/2016	163,111.20
WISCONSIN DEPT OF REVENUE-ACH	2797	08/02/2016	18,346.00
WISCONSIN DEPT OF REVENUE-ACH	2800	08/12/2016	17,918.26
WISCONSIN DEPT OF REVENUE	2795	07/29/2016	82.64
WISCONSIN DEPT OF REVENUE	2801	08/12/2016	36.52
Totals for checks			420,690.95