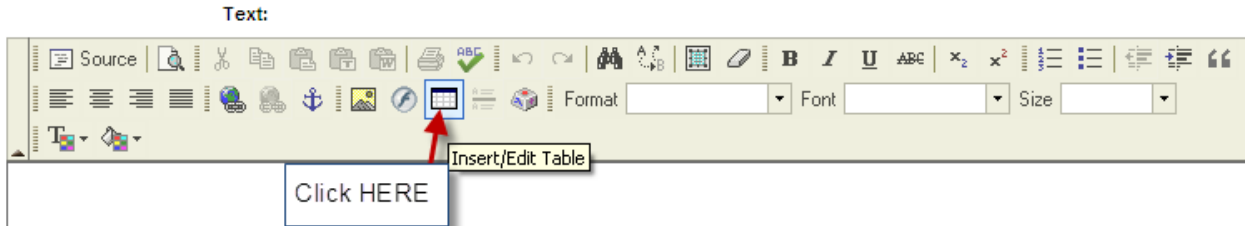
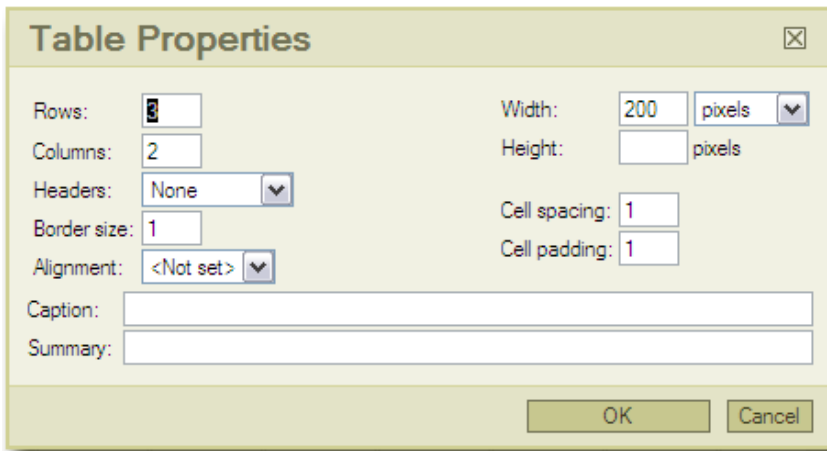


Tables

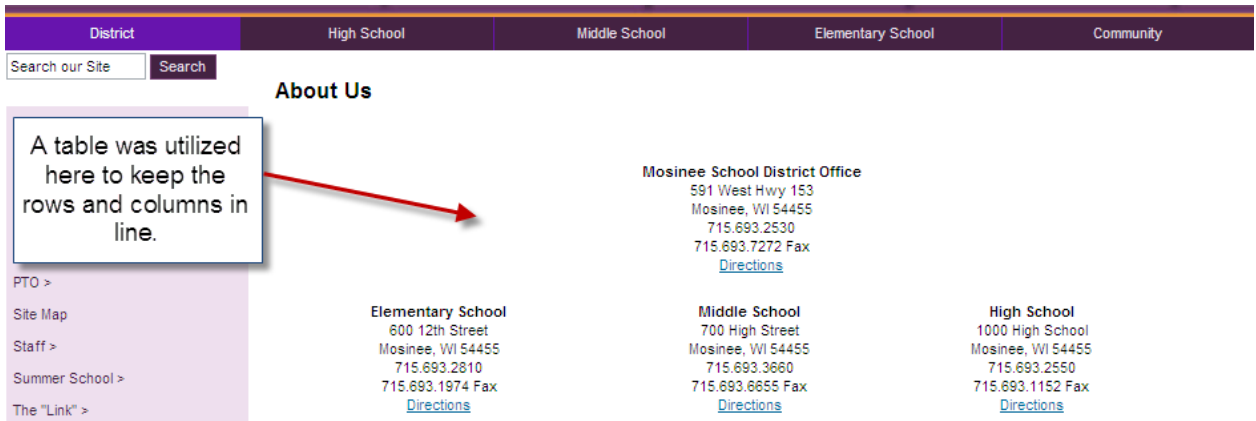
1. Open up the Text/Graphic editor for the page you desire to insert a table on.
2. Inside the tool bar on the Text/Graphic editor locate the “Insert/Edit Table” icon.



3. The Menu for the Table Properties will now appear.



4. From this menu you can edit the various table properties.
5. Example:



6. Tables are a useful tool to keep images and text organized, formatted, and standardized. This is important when viewing the page from various computers or different web browsers because it keeps the page in a consistent format.