

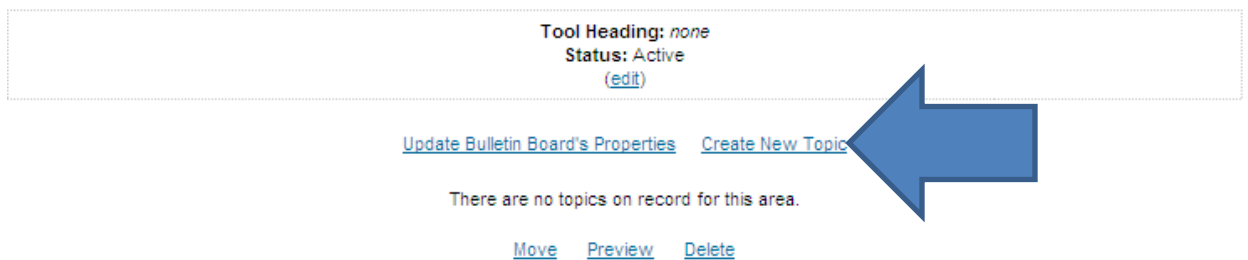
Using the Blog Feature

1. Open up the Main Body and select the Blog item, and click add.





2. Enter the Blog title.
3. Leave all the other items on the page.
4. OPTIONAL: Enter your email address so you get an email when you need to approve a post on the blog.
5. Click add.
6. Click Create New Topic to start a discussion.

1. Bulletin Board/Forum/Blog (137846)

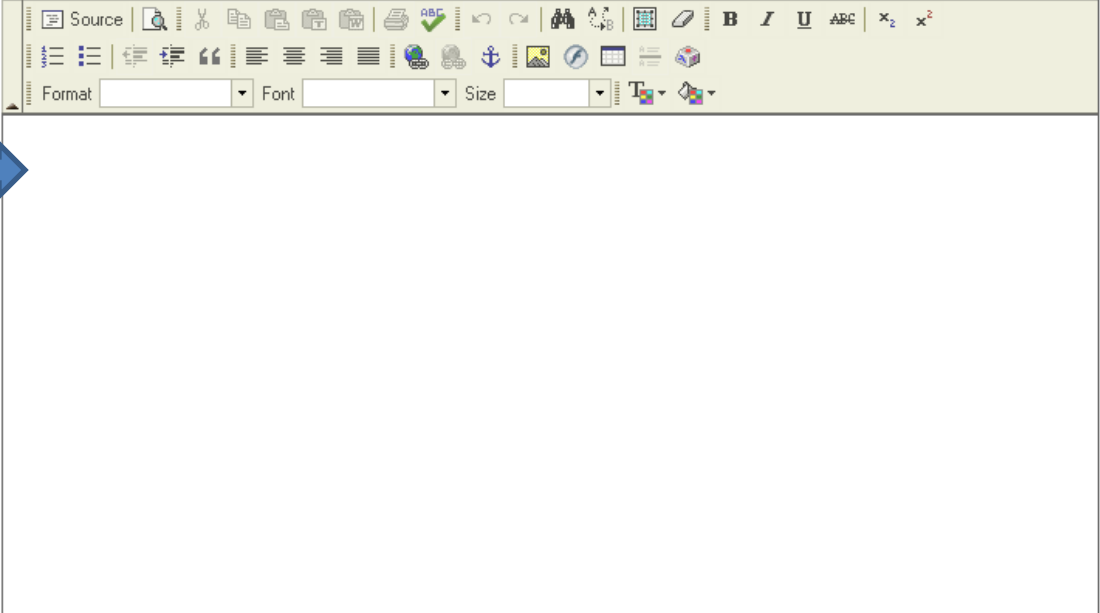



7. Enter your name, topic, the desired message, and enter the letters that appear at the bottom of the page. Click Post Topic.

 Your Name:


 Topic:

Message:







Add Attachments: The following extensions are allowed: .gif, .jpg, .pdf, .doc, .rtf, .xls
1. File:
[Add Another Attachment](#)



Type in the text that you see above:





8. Students will now be able to Create Topics and Post Comments on your topics. Occasionally check your blog to see if any items need to be approved.