



*Expect the Best*

# Mosinee School District

## Online Learning Option

“... we need multiple pathways to connect rigorous academic standards to real-world learning experiences, including on-line learning opportunities for all students.”

--WI State Superintendent Tony Evers

# Mosinee School District Online Learning Option

## Overview

The Mosinee Online Learning Option will be implemented starting with the 2011-12 school year for students in grades 6-12. Providing students with an online learning option will help the district meet the needs of all students. Online learning may be utilized by all students across the learning spectrum.

The Mosinee School District will be utilizing the services of the Wisconsin Virtual School (WVS) which is the designated virtual provider by the Wisconsin Department of Public Instruction (DPI). Our online learning option will enhance on learning for students by providing learning options including:

- Relevant courses in flexible locations using an accommodating time schedule
- High quality interactive courses aligned to state and national standards
- Middle school and high school level curriculum
- More than 70 different course options
- Semester courses for credit deficient students and others unable to successfully participate in a traditional setting
- Advanced Placement (AP) courses not already offered at Mosinee School District
- A solution for schedule conflicts, homebound, home-based learners, adjudication, truancy, expulsions, teen parents and those with other special needs
- Modified rates of learning to accommodate the student—traditional, accelerated or extended
- The experience of online learning in preparation for future training in post-secondary education and work environments

Mosinee online courses are aligned to national and state standards. Course outlines and objectives will be available upon request. Students currently enrolled at Mosinee High School full-time can enrich their course selection with courses not currently offered at Mosinee High School. Courses cannot supplant courses offered on-site. Students in a full-time home-based learning environment will have access to all available coursework.

All courses are 1-2 semester courses and students are given 5 months from the date of enrollment to complete each course for fall and spring terms. The number of concurrent courses being completed at any one time will be determined by the school district with the norm being 2 courses. Students can expect to spend as many hours completing an online course as they would if completing a course in a traditional setting. Minimally, students should plan to spend 5-7 hours per week on each semester long course. Each student will work with a district staff member to develop a virtual education plan. All courses are taught by Wisconsin certified teachers.

## 2011-12 Wisconsin Virtual School Course List

### High School Courses

English 1 A & B  
English 2 A & B  
English 3 A & B  
English 4 A & B  
Grammar & Composition A & B  
Creative Writing A & B  
Biology A & B  
Chemistry A & B  
Earth Science A & B  
Physics A & B  
Physical Science A & B  
Algebra 1 A & B  
Algebra 2 A & B  
Calculus A & B  
Consumer Math A & B  
Geometry A & B  
Integrated Math A & B  
Pre-Algebra A & B  
Pre-Calculus\*\*  
Trigonometry\*\*  
American Government\*\*  
American History A & B  
Civics\*\*  
Economics\*\*  
Geography A & B  
World History A & B  
Chinese (Mandarin) 1, 2  
French 1, 2, 3, & 4  
German 1, 2, 3, & 4  
Japanese 1, 2  
Latin 1, 2  
Spanish 1, 2, 3, & 4  
World Language Survey\*\*  
Art Appreciation\*\*  
Career Planning\*\*  
Health\*\*  
Life Skills\*\*  
Music Appreciation\*\*  
Nutrition & Wellness\*\*  
Personal Finance\*\*  
Physical Education A & B  
Psychology\*\*  
Computer Fundamentals A & B  
VB.NET Programming\*\*  
JAVA Programming\*\*  
Digital Photography\*\*  
Digital Video Production\*\*  
Game Design\*\*  
Web Design\*\*  
**\*\*One semester HS courses**

### Advanced Placement Courses

AP Art History A & B  
AP Biology A & B  
AP Calculus AB- A & B  
AP Calculus BC- A & B  
AP Chemistry A & B  
AP Computer Science A & B  
AP English Language A & B  
AP English Literature A & B  
AP Environmental Science\*\*  
AP European History A & B  
AP French Language A & B  
AP Macroeconomics\*\*  
AP Microeconomics\*\*  
AP Physics B- A & B  
AP Psychology\*\*  
AP Spanish Language A & B  
AP Statistics A & B  
AP US Government & Politics\*\*  
AP US History A & B  
AP World History A & B

**\*\*One semester AP courses**

### Credit Recovery Courses

Algebra 1  
Algebra 2  
Geometry  
English 1-4  
Biology  
Physical Science  
American Government\*\*  
American History  
Geography  
World History  
Physical Education\*\*

**\*\*One semester CR courses**

### Middle School Courses

Art\*\* 6, 7, 8  
Health\*\* 6, 7, 8  
Language Arts 6, 7, & 8  
Mathematics 6, 7, & 8  
Music\*\* 6, 7, 8  
Physical Education\*\* 6, 7, 8  
Science 6, 7, 8  
Social Studies 6 (World Civilizations)  
Social Studies 7 (World History)  
Social Studies 8 (US History)  
World Language Survey\*\*

**\*\*One semester MS course**

## **What is Virtual Education?**

Virtual education or online learning is an instructional delivery method that is not dependent upon the student and teacher being in the same location. Courses are offered via the internet. The courses offer a flexible pace, schedule and location. Students work at their own pace with the instruction and support from Wisconsin DPI certified staff online and a Local Education Guide (LEG). Students get one-on-one attention and communications on an ongoing basis throughout the course. The average grade of students in WVS courses is over 80%. Students rate both course content and their teachers as excellent. When asked what they like most of WVS course, the top four responses are: self-pacing, interesting, high quality and convenience.

## **Advantages to Participating in a Local Online Option**

Residents of the Mosinee School District have some advantages participating in the local online option versus other state or national online programs. Living in the area of your virtual school allows for access to participation in extra-curricular and co-curricular activities, school events and networking with students. Additionally, students have the support and resources of the school counseling staff, administration, pupil services and virtual school's Local Education Guide.

## **Local Education Guide**

A Local Education Guide (LEG) is a support system for students utilizing online course options. The Local Education Guide will monitor student progress and touch base with the student regularly. The LEG may also be a liaison between the student and the virtual course instructor when problems arise.

## **Online Teacher Communication**

The student will have a virtual instructor who is responsible for teaching and monitoring student achievement. Students will be able to communicate with their virtual instructor regarding course content by phone, through email or interactive online tools.

## **Student Readiness and Commitment**

Students choosing to participate in courses through Wisconsin Virtual School via the Mosinee Online Option need to examine their personal skills and aptitudes for taking a class online.

The following attributes will greatly contribute to a student's success:

- **Self-motivation** - Students must be able to direct their own learning environment, fulfill course requirements, and achieve individual academic success.
- **Independent learner** - The online environment enables students to learn at their own pace -- traditional, extended, or accelerated -- relieving the stress of feeling rushed or pressured and providing enjoyment in the learning process.
- **Computer literate** - Although it is not necessary to have advanced computer skills, students should possess a working knowledge of e-mail, the Internet, and basic keyboarding and word processing skills.
- **Time management** - Students must be able to organize and plan their own best "time to learn." There is no one best time for everyone, but the key to learning is to commit the time to learn.
- **Effective written communication skills** - Students must use electronic e-mail to communicate with their peers as well as the instructors. The ability to write clearly in order to communicate ideas and assignments is very important to student success as well as a means to inform instructors of any concerns or problems.
- **Personal commitment** - Since there are no bells that begin and end classes, students must have a strong desire to learn and achieve knowledge and skills via online courses. Making a commitment to learn in this manner is a very personal decision and requires a strong commitment to participate in order to achieve academic success.

Students must commit to completing any virtual course taken within the agreed time period, not to exceed five months (Recovery Courses may have different timelines). To be considered a full time Mosinee Online Learning Option student, a student must successfully complete at least one grade level per calendar year (six classes per semester). The Mosinee School District in cooperation with the student, the LEG, virtual teacher, parents and school administration will determine if the student will be successful in the virtual course environment within the first 14 days of the course being started. If a student drops or decides not to continue the virtual course within the 14 day limit noted above, courses can be dropped. Students who drop, fail to complete, discontinue or fail virtual school courses may jeopardize their continued enrollment in virtual education opportunities. In the event of unsuccessful online course completion, the district will develop an exit plan designed to result in the successful completion of the academic year.

## **Participation Options**

Depending upon your situation the following options are available:

### **High School Students (grades 9 – 12)**

- Resident of the Mosinee School District—Home-Based Learning Environment—full-time participation in Online Learning Option. Student takes all classes online. (Full-time student takes six courses per semester) Eligible to participate in athletic and co-curricular activities. Families must register with the Mosinee School District.
- Resident of the Mosinee School District— full-time student participates part time in Online Learning Option. Student takes most classes at Mosinee High School, online option classes are those not offered at Mosinee High School. Credit recovery, enrichment, and alternative programming. Eligible to participate in athletic and co-curricular activities.
- Resident of the Mosinee School District—Retain Home School Status – less than part-time student. Families must register for classes with the Mosinee School District. Students may take up to two courses per semester. Not eligible to participate in athletic and co-curricular activities.
- Not a Resident of the Mosinee School District - Full Time Open Enrollment – families must apply for open enrollment through WI Department of Public Instruction. Students must take online classes onsite at Mosinee High School. Eligible to participate in athletic and co-curricular activities.
- Not a Resident of the Mosinee School District - Part Time Open Enrollment – families must apply for part time open enrollment through WI Department of Public Instruction. Students may take two classes at a time online. Student takes all other classes in their resident district. Not eligible to participate in athletic and co-curricular activities.

### **Middle School Students (grades 6 – 8)**

- Resident of the Mosinee School District – Home-Based Learning Environment –full-time participation in Online Learning Option. Student takes all classes online. Eligible to participate in athletic and co-curricular activities. Families must register with the Mosinee School District.
- Resident of the Mosinee School District- Retain Home School Status – less than part-time student. Families must register with the Mosinee School District. Students may take up to two courses per semester. Not eligible to participate in athletic and co-curricular activities.
- Not a Resident of the Mosinee School District - Full Time Open Enrollment – families must apply for open-enrollment through WI Department of Public Instruction. Students must take online classes onsite at Mosinee Middle School. Eligible to participate in athletic and co-curricular activities.

The district has the right to limit number of students participating in the Online Learning Option as determined by budgetary parameters.

## Technical Requirements

The following are the minimum hardware and software configurations required for WVS courses. Student and parents/guardian are responsible for computer, Internet access and an e-mail account. Computer and internet access are not provided by the district.

Personal Computer with:

Windows XP, Vista or Windows 7 Macintosh OSX

Compatible Browsers:

- Internet Explorer 6.x or higher
- Firefox 2.x or higher
- Safari 3x0 or higher
- NOTE: Our platform is NOT compatible with the AOL browser. You must download and install a compatible browser. Once connected to the Internet, minimize your AOL browser and then open the compatible browser to access your course

All Computers

- 256 MB RAM
- Color monitor (minimum 800 x 600 pixel resolution)
- Keyboard and mouse
- DSL or T-1 connection (preferred) or 56K bps modem with Internet access
- Sound card and speakers
- Hard disk with at least 1 G of free space available
- Plug-ins (supported plug-ins include Real Player, Flash Player 10.0 or higher, or Sun Java Runtime Environment 1.4 or higher, QuickTime Version 7.1 or higher. These are all free downloads)
- Java Script enabled, Popup blockers disabled
- Microphone and headset for foreign language courses

A printer is recommended and will enhance your experience in our courses. If you have any questions, contact WVS.

## Enrollment Procedures

Students must complete an application for online programming. Students who are new to the district must also complete student registration materials. Students from outside the Mosinee School District must have completed an open enrollment application and have an approved open enrollment agreement. Open enrollment information is available at: [www. http://www.dpi.state.wi.us/sms/psctoc.html](http://www.dpi.state.wi.us/sms/psctoc.html). Once the application for online programming has been approved, students and parents will meet with school personnel to develop an individualized program plan.

## Assessments

Course assessments are part of the online course. If an assessment needs to be proctored it can be proctored remotely using webcam technologies or at a school district location. Full-time students in grades 6, 7, 8 and 10 taking online courses are required to participate in the Wisconsin state assessment: Wisconsin Knowledge and Concepts Exam (WKCE). Students will be able to take the assessments at Mosinee Middle School or Mosinee High School during the testing window which is typically occurs in late October and early November.

**Onsite courses**

Resident or open-enrolled virtual school students are eligible to take any face-to-face course(s) that are open to their grade level. All prerequisite procedures apply. Students are responsible for all course requirements, attendance policies and school rules and procedures.

**Transfer credits**

Students who want to transfer credits into the full time Mosinee Online Option should contact the Mosinee High School Guidance Department. This would apply to home-based learning, transferring from another district or another virtual program. School board policy would apply to transfer credits. Home-based students must provide a copy of the DPI application for home-based education.

**Extra-curricular and Co-curricular Activities**

Students enrolled as full time students are eligible for WIAA athletic participation. Students enrolled in the Mosinee Online Learning Option may participate in all co-curricular and extra-curricular opportunities. We are proud to offer a wide variety of activities which are an extension of our classrooms. We encourage each student to participate in extra and co-curricular activities. Some examples include: DECCA, NHS, Student Senate, FFA, Forensics, yearbook, band, choir and multiple athletic options for males and females. Information is available on the district web page.

**Grading**

All online grades will be based on a 4.0 scale and monitored by the local education guide (LEG). Grades will be used to calculate GPA and class rank per school board policy.

**Graduation Requirements**

Students who attend Mosinee Online Option may opt to receive a diploma from Mosinee High School. Diplomas are given to students who have met academic requirements of the district. The typical Mosinee High School student completed the high school program in four years or eight semesters. Early graduation procedures are covered in school board policy.

**Mosinee High School Graduation Requirements**

All students must complete a minimum of 22 credits. This is a list of the minimum credits which must be earned in designated subject areas.

English .....	4.0	Science .....	2.0
Social Studies.....	3.5*	Physical Education .....	1.5
Mathematics.....	2.0	Health.....	0.5

Electives make-up the remaining 8.5 credits.

\*Social Studies credits must include one unit of world history, one unit of U.S. history and one unit of Government.

Youth option courses cannot be substituted for the 13.5 required core graduation credits. All virtual education credits must be preapproved.

## **Attendance**

Attendance in online programming is performance based. It is measured not only by logging into the course(s) but by successful submission of completed coursework, participation in course activities such as discussions and communication with the online instructor.

The minimum attendance requirement is to successfully submit at least one appropriately completed assignment for each online course every calendar week, except designated vacation weeks. Any student not meeting that expectation will be contact by their LEG for corrective action.

Not meeting the minimum attendance requirement for any 3 weeks in a semester for any course (or combination of courses if enrolled in more than one course) is considered Habitual Truancy and is therefore in violation of Wisconsin's Compulsory Attendance Statutes 11.15 (1) (a) and the student and parent/guardian may be subject to legal sanctions.

## **Acceptable Computer Use**

Students are responsible for their own behaviors and are expected to comply with the Mosinee School District Acceptable Use Policy. Students will be asked to sign the agreement during the enrollment process.

## **Keys to Success in Online Courses**

Students who are able to demonstrate the following discipline may be more successful at virtual coursework:

- Schedule time each day to work on the course.
- Read all information, view all resources and be responsible for understanding the information.
- Communicate regularly with the online teacher and local education guide.
- Work closely with a guidance counselor and LEG to plan appropriate course selection and to communicate needs.
- Notify your LEG when planning to be out of town for any period exceeding 2 school days.

## **Cost of the Online Learning Option**

The cost of the online learning option and required materials is free to students. Optional materials and technology is the responsibility of the student and his/her parent/guardian. Textbooks and required materials are provided to students. Materials are the property of the Mosinee School District and need to be returned. Responsibility for damage to materials will be that of the parent/guardian.

## **Failure to Complete an Online Course**

A course may be dropped within the first 14 days of the course being started with no penalty. Students who drop, fail to complete, discontinue or fail virtual school courses may jeopardize their continued enrollment in virtual education opportunities. Students who drop after the deadline date, fail to complete, discontinue or fail virtual school courses will need to reimburse the Mosinee School District for expenses incurred for the virtual school course.

*The Mosinee School District does not discriminate on the basis of race, religion, creed, political affiliation, physical, mental, emotional, learning, or other disability, sex, sexual orientation, age, national origin, citizenship, marital or parental status, ancestry, color, arrest or conviction record, membership in the National Guard, state defense force, or any other reserve component of the military forces of the United States or Wisconsin, or any other reason prohibited by state or federal law.*