

***Mosinee School District
Regular Board of Education Meeting Minutes***

Tuesday, July 18, 2017

Matthew R. Ahles, School Board President, called the meeting to order at 7:00 p.m. Roll call of Directors: Ahles, Barnes, Gewiss, Gorman, Kaiser, Krautkramer, Thiel, Tomczyk, and Zebro. Administrators present: Schultz, Lind, Lehman, Mesenberg, Unertl, Zimmerman (Mary), Kaiser (Steve), Zimmerman (Brent), Sween, Schell, and Colwell.

Pledge of Allegiance...

Everyone stood and recited the Pledge of Allegiance.

Approval of Agenda...

Motion by Tomczyk, seconded by Thiel to approve agenda with the following change; place agenda item 10 a, Update: MCAA Sports Complex, after the Approval of Minutes to allow Army National Guard presenters to return to their duties. Voice vote revealed 9 yes and 0 no. Motion carried unanimously.

Approval of May 16, 2017 Minutes...

Motion by Thiel, seconded by Gorman to approve minutes with an amendment to strike "list of facility priorities" from the Future Agenda Items. Voice vote revealed 8 yes: Ahles, Barnes, Gorman, Thiel, Kaiser, Krautkramer, Gewiss, and Zebro, and 0 no, with 1 abstention: Tomczyk. Motion carried.

Approval of June 20, 2017 Minutes...

Motion by Gorman, seconded by Gewiss to approve the minutes, as presented. Voice vote revealed 9 yes and 0 no. Motion carried unanimously.

Update: MCAA Sports Complex...

2nd Lieutenant Brick and Sgt. Beyersdorf of the Army National Guard presented an update on the work in progress being done by the troops at the MCAA Sports Complex. They expressed their gratitude for the opportunity and the great working relations with the community. Thiel thanked them for coming. Superintendent Schultz reminded everyone of the invitation to the appreciation cookout in honor of the troops.

Public Forum...

No one addressed the Board during Public Forum.

Special Presentation

Google and Board Book Training for Board Members...

Brady Mesenberg went over with the Board how to use Gmail and access Board Book software on their laptops.

Seclusion and Restraint Report...

Mary Zimmerman, Special Education Director, gave a Power point presentation of the Annual Report on Seclusion and Restraint for the 2016-2017 school year. She went over Act 125, the MSD policy for Physical Restraints, Training and Interventions, Seclusion, and Notification and Reporting Requirements.

Old Business

Discussion and Possible Decision: Approval to Develop a Committee to Organize Annual Recognition of Mosinee School District Alumni...

Superintendent Schultz shared that Julie Schell, Director of Instruction, will lead this committee. Kaiser and Thiel will also be involved. No action taken.

New Business

Discussion and Possible Decision: Approval of Annual Meeting Agenda...

Motion by Tomczyk, seconded by Gewiss, to approve the Annual Meeting Agenda, as presented. Voice vote revealed 9 yes and 0 no. Motion carried unanimously.

Discussion and Possible Decision: Approval of Board Adopted Curriculum and Instructional Standards for 2017-18 Pursuant to Act 55...

Richard Lind gave a Power Point presentation on the Academic Standards.
Motion by Tomczyk, seconded by Gewiss, to approve Board Adopted Curriculum and Instructional Standards for 2017-18, as presented. Voice vote revealed 9 yes and 0 no. Motion carried unanimously. Tomczyk thanked Richard Lind for his services to the District and community.

Discussion and Possible Decision: Approval to Hire Nexus as our Energy Service Contractor to Oversee the Revenue Limit Exemption for Energy Efficiencies Project...

Motion by Kaiser, seconded by Tomczyk, to approve Nexus as the Mosinee School District's Energy Service Contractor to oversee the Revenue Limit Exemption for Energy Efficiencies Project. Voice vote revealed 9 yes and 0 no. Motion carried unanimously.

Discussion and Possible Decision: Approval of 2017-2018 Board Meeting Date(s)...

Motion made by Tomczyk, seconded by Krautkramer, to approve the list of 2017-2018 board meeting dates, as presented. Kaiser questioned the date of the January board meeting due to the WASB convention. Tomczyk rescinded his motion. Motion made by Tomczyk, seconded by Kaiser, to approve the 2017-2018 board meeting dates with the following change: moving Tuesday, January 16, 2018 to Monday, January 15, 2018. Voice vote revealed 9 yes and 0 no. Motion carried unanimously.

Building Committee Report

Update: Ongoing Facilities Issues...

Tomczyk indicated the building committee was given an update on the elementary school L.E.D. lighting project, the special needs room remodel at the high school, and the painting being done at the middle school. He also informed the Board of some facility issues regarding wiring and ventilation due to the buildings being a series of additions.

Personnel Committee Report

Discussion and Possible Decision: Approval of Middle School Special Education (EBD) and Part Time High School English Teacher Hires...

Motion by Ahles, seconded by Zebro, to accept the recommendation of the personnel committee to approve hiring Katharine Butalla as a middle school special education teacher for the 2017-18 school year at a salary of \$60,200.00, replacing Cheryl Wogernese, who transferred to the high school and Jack Micholic as a part time high school English teacher for the 2017-18 school year at a salary of \$20,000.00, replacing Mandy Wright, who resigned effective the end of the 2016-17 school year. Voice vote revealed 9 yes and 0 no. Motion carried unanimously.

Discussion and Possible Decision: Exit Interview/Staff Turnover 2016-17...

President Ahles indicated the personnel committee was given an update on exit interview results from the past three school years. The survey will continue to be sent out to each employee who leaves the district and information shared with the team so the feedback will allow us to grow and improve. No action taken.

Discussion and Possible Decision: Approval of Additional Resignations, Retirees, or Hires ...

There were no additional resignations, retirees, or hires.

Update: New Extra-curricular Hire...

There were no extra-curricular hires.

Future Agenda Items...

President Ahles mentioned there was a request for a personnel committee member to be part of the interview team for administrative hires. Superintendent Schultz stated this practice is already in place.

Finance Committee Report

Discussion and Possible Decision: Monthly Voucher List...

Motion by Kaiser, seconded by Barnes, to accept the recommendation of the finance committee to approve the July 18, 2017 Voucher List: Vouchers 138162-138386 (Abby Bank); Fund 10: \$1,100,886.23; Fund 27: \$145,740.63; Fund 39: \$200.00; Fund 50: \$4,817.43; Fund 72: \$19,533.21; Fund 73: \$12,712.45; Fund 80: \$30,029.00; Fund 90: \$15,281.00; and ACH Transmittals: \$499,510.27 for a total of \$1,828,710.22. Roll Call vote revealed 9 yes: Gorman, Gewiss, Thiel, Tomczyk, Zebro, Ahles, Barnes, Krautkramer, and Kaiser, and 0 no. Motion

carried unanimously. Check #s 135294, 135358, 135564, 135600, 136098, 136099, and 137161, 137445, 138278, and 138321 were voided.

Discussion and Possible Decision: Monthly Treasurer's Report...

Motion by Kaiser, seconded by Barnes, to accept the recommendation of the finance committee to approve the Treasurer's Report, as presented, for the month ending June 30, 2017, and dated July 7, 2017. Roll Call vote revealed 9 yes: Gorman, Gewiss, Thiel, Tomczyk, Zebro, Ahles, Barnes, Krautkramer, and Kaiser, and 0 no. Motion carried unanimously.

Discussion and Possible Decision: Approval of Pole Vault Mat Purchase...

Motion by Thiel, seconded by Kaiser, to approve the pole vault mat purchase of \$12,375.00. Voice vote revealed 7 yes: Barnes, Kaiser, Thiel, Gorman, Krautkramer, Zebro, and Gewiss, 2 no: Ahles and Tomczyk. Motion carried.

Discussion and Possible Decision: Approval of Cabinets for Special Needs Classroom Remodel...

Motion by Kaiser, seconded by Barnes, to accept the recommendation of the finance committee for the approval of cabinets for special needs classroom remodel in the high school in the amount of \$12,297.00. This is to include the purchase and installation of built in cabinets that are handicap accessible and cabinets for storage needs. Money for this project will be taken out of the Special Education budget. Voice vote revealed 9 yes and 0 no. Motion carried unanimously.

WASB Report – Correspondence and Upcoming Meetings...

Superintendent Schultz referred the Board to the new WASB website as a resource for webinars.

Future Agenda Items...

Gorman requested student cell phone usage and the correlating policy be addressed at the next regular board of education meeting.

Movement into Closed/Executive Session...

Motion by Thiel, seconded by Kaiser, to move into Closed/Executive Session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes for the purpose of approving Closed/Executive Session Minutes from May and June 2017. Voice vote revealed 9 yes: Ahles, Gorman, Barnes, Gewiss, Zebro, Krautkramer, Tomczyk, Thiel, and Kaiser, and 0 no. Motion carried unanimously. The Board moved into Closed/Executive Session at 8:29 p.m.

Approval of Closed Session Minutes...

Motion by Barnes, seconded by Tomczyk, to approve the minutes from the May 16, 2017 and June 20, 2017 board meetings. Voice vote revealed 9 yes and 0 no. Motion carried unanimously.

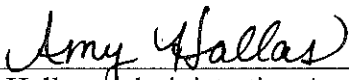
Return to Open Session...

Motion by Tomczyk, seconded by Gewiss, to return to Open Session. Voice vote revealed 9 yes: Ahles, Gewiss, Gorman, Barnes, Thiel, Tomczyk, Zebro, Krautkramer, and Kaiser, and 0 no. Motion carried unanimously. The Board returned to Open Session at 8:35 pm.

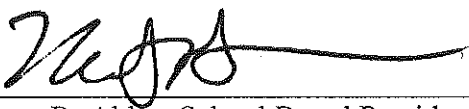
Adjournment...

Motion by Barnes, seconded by Gorman, to adjourn. Voice vote revealed 9 yes: Ahles, Gewiss, Gorman, Barnes, Kaiser, Thiel, Tomczyk, Zebro, and Krautkramer, and 0 no. Motion carried unanimously. The board meeting adjourned at 8:35 pm.

Ordered by School Board Clerk and Respectfully Submitted,



Amy Hallas, Administrative Assistant



Matthew R. Ahles, School Board President

MOSINEE SCHOOL DISTRICT
BILL LIST SUMMARY PAGE

DATE 8/15/2017

PAGES

| | | |
|---|--------------------------|--------------|
| 2 | GENERAL CHECKING BALANCE | \$518,106.31 |
| 0 | DISTRICT OPERATIONAL | \$0.00 |
| 1 | PAYROLL ACH / GOVERNMENT | \$394,308.41 |
| | | <hr/> |
| | | \$912,414.72 |

| VENDOR | CHECK NUMBER | CHECK DATE | AMOUNT |
|---------------------------------------|-----------------|---------------|-----------|
| ABBY BANK - SELF FUNDED DENTAL | 138430 | 08/11/2017 | 17,458.62 |
| ACUITY | 138412 | 07/28/2017 | 30,808.50 |
| AEGIS CORPORATION | 138442 | 08/10/2017 | 2,082.00 |
| AMERICAN FIDELITY ASSURANCE | 138405 | 07/28/2017 | 1,996.30 |
| AMERICAN FIDELITY ASSURANCE CO | 138404 | 07/28/2017 | 1,577.19 |
| | 138431 | 08/11/2017 | 1,577.19 |
| ANSAY & ASSOCIATES LLC | 138423 | 07/31/2017 | 23,054.00 |
| ASPIRUS OCCUPATIONAL HEALTH | 138443 | 08/10/2017 | 722.50 |
| AUL - HRA | 138424 | 08/03/2017 | 1,925.00 |
| | 138432 | 08/11/2017 | 18,085.56 |
| AUL SPECIAL PAY TRUST | 138426 | 08/03/2017 | 11,749.95 |
| | 138438 | 08/11/2017 | 14,000.00 |
| BABIK, BRITTANY | 171800001 | 08/10/2017 | 20.00 |
| BASEMAN BROS INC | 138444 | 08/10/2017 | 13,924.00 |
| BEATTIE, JANE | 171800002 | 08/10/2017 | 16.32 |
| BENEFIT ADVANTAGE LLC | 138413 | 07/28/2017 | 26.00 |
| BURGOYNE'S TOILET RENTAL & | 138445 | 08/10/2017 | 115.00 |
| CARQUEST AUTO PARTS | 138446 | 08/10/2017 | 3.99 |
| CENTRAL REPAIR SERVICE | 138447 | 08/10/2017 | 451.36 |
| CHANGE BOX FUND-CHANGE ORDER | 138448 | 08/10/2017 | 800.00 |
| | 138450 | 08/10/2017 | 200.00 |
| | 138451 | 08/10/2017 | 200.00 |
| | 138449 | 08/10/2017 | 800.00 |
| COMMUNITY INSURANCE CORP | 138453 | 08/10/2017 | 15,738.00 |
| COVANTAGE CREDIT UNION | 138406 | 07/28/2017 | 515.00 |
| | 138433 | 08/11/2017 | 515.00 |
| DAUL, JULIE | 138414 | 07/28/2017 | 302.22 |
| DISTRIBUTED WEBSITE CORP | 138454 | 08/10/2017 | 499.00 |
| EQUAL RIGHTS DIVISION | 138425 | 08/03/2017 | 52.50 |
| EXTRACURRICULAR CHECKING ACCT | 138455 | 08/10/2017 | 10.00 |
| FRONTLINE TECHNOLOGIES GROUP LLC | 138456 | 08/10/2017 | 6,051.43 |
| GREAT-WEST WDC 457 PLAN/EMP# 98971-01 | 138410 | 07/28/2017 | 4,694.99 |
| | 138440 | 08/11/2017 | 4,694.99 |
| HALLAS, AMY | 171800003 | 08/10/2017 | 14.28 |
| HELDT, CRISTY | 171800004 | 08/10/2017 | 520.20 |
| INTEGRATED SYSTEMS CORPORATION | 138457 | 08/10/2017 | 550.00 |
| JELLINGS, MELISSA | 171800005 | 08/10/2017 | 5.94 |
| KERN, BILLIE | 171800006 | 08/10/2017 | 36.72 |
| KROLL, SHARON | 171800007 | 08/10/2017 | 18.36 |
| KRUEGER FLORAL-N-GIFTS | 138458 | 08/10/2017 | 50.00 |
| KYLES CONSULTING, LLC | 138415 | 07/28/2017 | 575.00 |
| | 138459 | 08/10/2017 | 1,150.00 |
| LAMERS BUS LINES, INC | 171800008 | 08/10/2017 | 2,104.11 |
| LEHMAN, NATHAN | 171800009 | 08/10/2017 | 56.00 |
| LEWENS, COLTON | 138387 | 07/20/2017 | 500.00 |
| | 138393 | 07/20/2017 | 250.00 |
| | 138394 | 07/20/2017 | 250.00 |
| | 137897 | 07/20/2017 | 250.00CR |
| | 138387 | 07/20/2017 | 500.00CR |
| | 137898 | 07/20/2017 | 250.00CR |
| MADISON NATIONAL LIFE | 138460 | 08/10/2017 | 6,986.68 |
| MARATHON COUNTY HEALTH DEPARTMENT | 138416 | 07/28/2017 | 19.00 |
| | 138461 | 08/10/2017 | 30.00 |
| MARK HARRING STANDING TRUSTEE | 138407 | 07/28/2017 | 255.41 |
| | 138434 | 08/11/2017 | 255.41 |
| MID-WISCONSIN BEVERAGE | 138462 | 08/10/2017 | 143.25 |

| VENDOR | CHECK NUMBER | CHECK DATE | AMOUNT |
|---|-----------------|---------------|------------|
| MIRACLE RECREATION EQUIPMENT | 138463 | 08/10/2017 | 1,806.00 |
| MISSISSIPPI WELDERS SUPPLY CO, INC | 138417 | 07/28/2017 | 352.50 |
| MOSINEE ATHLETIC BOOSTER- BOYS BASKETBALL | 138388 | 07/20/2017 | 948.33 |
| | 138395 | 07/20/2017 | 948.33 |
| | 138388 | 07/20/2017 | 948.33CR |
| MOSINEE ATHLETIC BOOSTER- GIRLS BASKETBA | 138390 | 07/20/2017 | 948.33 |
| | 138397 | 07/20/2017 | 948.33 |
| | 138390 | 07/20/2017 | 948.33CR |
| MOSINEE ATHLETIC BOOSTER- VOLLEYBALL | 138389 | 07/20/2017 | 948.33 |
| | 138396 | 07/20/2017 | 948.33 |
| | 138389 | 07/20/2017 | 948.33CR |
| MOSINEE SCHOOL DISTRICT | 138435 | 08/11/2017 | 750.00 |
| MOSINEE TIMES | 138464 | 08/10/2017 | 738.41 |
| NAEIR | 138465 | 08/10/2017 | 126.50 |
| NORTHCENTRAL TECHNICAL COLLEGE | 138466 | 08/10/2017 | 317.44 |
| NOVITZKE, JESSICA | 171800010 | 08/10/2017 | 75.20 |
| NVA- NATIONAL VISION | 138436 | 08/11/2017 | 2,458.17 |
| PERMA-BOUND | 138467 | 08/10/2017 | 61.57 |
| POHLKAMP, SUSAN | 171800011 | 08/10/2017 | 22.35 |
| PRAZUCH, JANIE | 171800012 | 08/10/2017 | 38.76 |
| RUDER, WARE & MICHLER | 138468 | 08/10/2017 | 206.50 |
| SCHULTZ, ANN | 171800013 | 08/10/2017 | 32.97 |
| SECURITY HEALTH PLAN | 138437 | 08/11/2017 | 249,629.22 |
| SPIES INC | 138418 | 07/28/2017 | 7,165.00 |
| STEFANS SOCCER SUPPLY | 138469 | 08/10/2017 | 633.96 |
| STERLING WATER, INC | 138419 | 07/28/2017 | 40.00 |
| TEXAS LIFE INSURANCE COMPANY | 138408 | 07/28/2017 | 599.76 |
| TRELKA, DANIEL | 171800014 | 08/10/2017 | 11.22 |
| TSA CONSULTING GROUP, INC. | 138409 | 07/28/2017 | 12,666.51 |
| | 138439 | 08/11/2017 | 12,666.51 |
| TWEET GAROT MECHANICAL INC | 138391 | 07/20/2017 | 3,420.00 |
| | 138398 | 07/20/2017 | 3,420.00 |
| | 138391 | 07/20/2017 | 3,420.00CR |
| UNIFIRST CORP | 138471 | 08/10/2017 | 1,015.99 |
| UNITED MAILING SERVICE | 138420 | 07/28/2017 | 2,176.82 |
| VARSITY ATHLETIC APPAREL, INC | 138472 | 08/10/2017 | 176.00 |
| WASDA | 138473 | 08/10/2017 | 1,505.00 |
| WAUSAU AWARDS & ENGRAVING | 138474 | 08/10/2017 | 20.16 |
| WI SCTF | 138411 | 07/28/2017 | 1,289.52 |
| | 138441 | 08/11/2017 | 1,289.52 |
| WISCONSIN PUBLIC SERVICE CORP | 138392 | 07/20/2017 | 101.41 |
| | 138399 | 07/20/2017 | 101.41 |
| | 138422 | 07/28/2017 | 26,182.52 |
| | 138392 | 07/20/2017 | 101.41CR |
| WOGERNESE, CHERYL | 171800015 | 08/10/2017 | 49.96 |
| ZEBRO, ZACHARY | 171800016 | 08/10/2017 | 198.90 |

Totals for checks 518,106.31

| VENDOR | CHECK NUMBER | CHECK DATE | INVOICE DESCRIPTION | AMOUNT |
|--------|-----------------|---------------|------------------------|--------|
| | | | Totals for | 0.00 |
| | | | Totals for checks | 0.00 |

| <u>VENDOR</u> | <u>CHECK NUMBER</u> | <u>CHECK DATE</u> | <u>AMOUNT</u> |
|-------------------------------|-------------------------|-----------------------|---------------|
| ABBY BANK - FEDERAL TAX ACH | 3185 | 07/28/2017 | 41,093.07 |
| ABBY BANK - FEDERAL TAX ACH | 3202 | 08/11/2017 | 40,454.09 |
| ABBY BANK - FICA TAX ACH | 3186 | 07/28/2017 | 69,153.40 |
| ABBY BANK - FICA TAX ACH | 3203 | 08/11/2017 | 66,065.38 |
| CORPORATE MASTERCARD CLIENTS | 3201 | 07/27/2017 | 20,868.77 |
| WISCONSIN RETIREMENT TRANSFER | 3204 | 08/11/2017 | 118,882.50 |
| WISCONSIN DEPT OF REVENUE-ACH | 3187 | 07/28/2017 | 18,655.93 |
| WISCONSIN DEPT OF REVENUE-ACH | 3205 | 08/11/2017 | 19,010.99 |
| WISCONSIN DEPT OF REVENUE | 3188 | 07/28/2017 | 74.31 |
| WISCONSIN DEPT OF REVENUE | 3206 | 08/11/2017 | 49.97 |
| | | Totals for checks | 394,308.41 |