

Mosinee School District  
Information Technology Department  
591 West State Hwy 153  
Mosinee, WI 54455  
<http://www.mosineeschools.org/erate.pdf>

## Request for Proposal

### **Purpose**

This is a notification to service providers that we are applying for in our 2012/2013 E-rate application. Included you will find a list of products and services that you have to opportunity to bid on. E-Rate is a funding source providing funding towards telecommunications services and products, funding is based on amount available against the amount requested by school district and public libraries that apply. Other factors are also taken into consideration when determining how funding is allocated.

This RFP is for our information technology portion of our E-rate application, to see the complete application or any other information you can go to the Universal Service Administration Company - <http://www.sl.universalservice.org/>

### **Tentative Schedule of Events**

December 2011 – Post RFP form 470 – Vendors have 28 days to submit their proposals  
January 2012 – Acceptance of bids and provider, complete form 471  
February –through June 2012 – USAC reviews and awards funding (time line is not known for awarding funding). Products, services, and installation will occur over the course of the 2012 – 2013 school years.

RFP proposal deadline will be January 31, 2012.

### **Vendor Selection**

Will be based on pricing and ability to deliver product.

## Bid format

All bids will be submitted in a letter format; you can email or fax the proposal and then follow up with the proposal in a mailed response. An authorized representative of the company submitting the bid should sign the proposal. Please send one hard copy to:

Mosinee School District  
ATTN: Andrew Stepan – E-rate Bids  
591 W Hwy 153  
Mosinee, WI 54455  
[astepan@mosineeschools.org](mailto:astepan@mosineeschools.org)  
715-693-7272 Fax

Vendors may bid on portions of the proposal but those portions must be complete. Bids must include vendors SPIN number (as assigned by USAC), reference our entity number 133228 and a contract number where applicable. Products and services should be well defined in a line item format, services should be clearly identified.

Refer questions to Andrew Stepan at 715-693-2530.

We understand that given the time lines, supply and demand, and evolving technologies that products and pricing may change, and when it comes time to deliver, the product that is delivered and pricing may not be the same as what was proposed. What we do expect is that the product remains in line with what you initially proposed, both in performance, manufacturer and that the price markup is consistent with the original proposal.

## Background

A little background on our network, we are a K-12 institute or public school district. Our network includes 875 client stations, 63 printers and 20 servers. The workstations are primarily PC's with one Apple Macintosh lab in our high school graphics area. The servers are Windows 2003 & 2008 and are both proprietary & client servers.

Our network electronics are currently a mix of HP and Cisco based solutions with a 100% migration toward HP in the near future. A HP wireless network was installed in 2011 with 93 access points throughout 4 buildings.

The other two remote buildings (ES & District Office) are on separate vlans. This Cisco equipment was installed in the spring of 2005. The Elementary school is comprised of two closets of HP switches, connected together through fiber.

Our network topology supports all protocols, with the exception of AppleTalk, across the vlans. We are not experiencing any latency or bottleneck issues with this current configuration but are looking to enhance, upgrade and provide for growth.

## Products and Services

<b>Service/Function</b>	<b>Description</b>
1 Server - Email	1 server
30 Wireless Access Points	30 access points
43 Switches	District Office, ES, MS, HS (See notes below)
<b>Closet - HS-A1</b>	<b>HS-A1</b>
1	E5412-92G-POE+/4G V2 SW W/PRM SW
5	24 Port Gig-T POE+V2 Module
<b>Closet - HS-A2</b>	<b>HS-A2</b>
1	E5412-92G-POE+/4G V2 SW W/PRM SW
6	24 Port Gig-T POE+V2 Module
<b>Closet - MS-G1</b>	<b>MS-G1</b>
1	E5412-92G-POE+/4G V2 SW W/PRM SW
6	24 Port Gig-T POE+V2 Module
<b>Closet - MS-H1</b>	<b>MS-H1</b>
1	E5406-44G-POE+/4G V2 SW W/PRM SW
3	24 Port Gig-T POE+V2 Module
<b>Closet - ES-MDF</b>	<b>ES-MDF</b>
1	E5412-92G-POE+/4G V2 SW W/PRM SW
5	24 Port Gig-T POE+V2 Module
<b>Closet - ES-IDF1</b>	<b>ES-IDF1</b>
1	E5412-92G-POE+/4G V2 SW W/PRM SW
6	24 Port Gig-T POE+V2 Module
<b>Closet - ES-IDF2</b>	<b>ES-IDF2</b>
1	E5412-92G-POE+/4G V2 SW W/PRM SW
4	24 Port Gig-T POE+V2 Module
<b>Closet - DO-MDF</b>	<b>DO-MDF</b>
1	Procureve Gigabit LX-LC Mini GBIC
2 UPS Devices for Servers	Email & Domain Controller
Maintenance Agreement on Cisco Hardware	SMARTnet - Contract Number 2409956
Maintenance Agreement on GFI	800 licenses
Maintenance Agreement on LightSpeed	800 licenses
Maintenance Agreement on School Messenger	

Cost estimate for installation of equipment listed above.

## Maintenance Agreements

- Maintenance agreement on Cisco ASA Hardware (SMARTnet – Contract Number 2409956)
- Maintenance Agreement on GFI (Email Archive) – 800 Licenses
- Maintenance Agreement on Lightspeed (Internet Filter) – 800 Licenses
- Maintenance Agreement on School Messenger – Reliance Communications